



# Internal Quality Assurance Cell PANCH PARGANA KISAN COLLEGE, BUNDU

## Standard Operating Procedures

### Anti-Ragging Committee

#### **Purpose:**

To prevent and address ragging, ensuring a safe, respectful environment for all students.

#### **1. Objective:**

- Prevent ragging and bullying.
- Raise awareness about its harmful effects.
- Address and resolve ragging complaints.
- Ensure a safe campus free from discrimination.

#### **2. Structure:**

- **Chairperson:** Senior faculty or principal.
- **Members:** Faculty, staff, and student representatives.

---

#### **3. Functions:**

- **Prevention & Awareness:** Conduct orientation and awareness programs for students.
- **Grievance Redressal:** Establish accessible reporting mechanisms and ensure confidentiality.
- **Investigation & Action:** Promptly investigate complaints and take disciplinary action against offenders.
- **Support for Victims:** Provide counseling and ensure victims' safety.

---

#### **4. Reporting and Action Procedure:**

1. **Report:** Complaints can be made via email, portal, or directly to the committee.
2. **Immediate Action:** Preliminary inquiry and necessary involvement of authorities.
3. **Investigation:** Formal inquiry involving all parties.
4. **Disciplinary Action:** Appropriate actions based on the investigation's outcome (e.g., suspension, expulsion).



# Internal Quality Assurance Cell PANCH PARGANA KISAN COLLEGE, BUNDU

## 5. Monitoring:

- **Regular Inspections:** Conduct campus visits to deter ragging.
- **Committee Meetings:** Regular reviews of ongoing cases and preventive measures.
- **Feedback:** Collect student feedback on safety concerns.

## 6. Confidentiality & Ethics:

- Maintain confidentiality for all parties involved.
- Ensure fair, respectful handling of complaints.

## 7. Awareness & Education:

- **Awareness Programs:** Inform students about anti-ragging policies at the start of each academic year.

*Jina Nandy*  
Convener

*Tankar*  
Coordinator IQAC  
Coordinator  
Panch Pargana Kisan College  
Bundu

*Binita*  
Principal  
Panch Pargana Kisan College  
Bundu